

RECORD OF RECEIPT OF EMPLOYEE HANDBOOK

(Please use ink pen.)

I, \_\_\_\_\_, acknowledge receiving the DeZavala-Shavano Veterinary Clinic, LLP (Clinic) employee Policies and Procedures Handbook (Employee Handbook). I clearly understand that this policy handbook does not create a contract for employment with the Clinic, and that the Clinic may change or modify the policies and procedures in this handbook at any time, with or without prior notice. I have read and understood the policies outlined in the Employee Handbook, and agree to be bound by the Clinic's rules and regulations during my employment with the Clinic. I understand that violating the policies and rules set out in this handbook may lead to disciplinary action, up to and including discharge from employment.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date